

# COMMON CONFIDENTIAL REFERENCE FORM

## ADMISSION TO NEW ZEALAND TERTIARY ACCOMMODATION

### SECTION A: APPLICANT DETAILS

Family Name:	<input type="text"/>	Year Applying:	<input type="text"/>						
First Name(s):	<input type="text"/>	Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female						
NSN Number:	<input type="text"/>	Date of Birth:	<table><tr><td>Day</td><td>Month</td><td>Year</td></tr><tr><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td></tr></table>	Day	Month	Year	<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year							
<input type="text"/>	<input type="text"/>	<input type="text"/>							

Please forward this reference to the following tertiary institution(s):

1. <input type="text"/>	2. <input type="text"/>	3. <input type="text"/>
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### SECTION B: REFEREE COMMENTS

Scale: 1 = Outstanding, 2 = Above Average, 3 = Average, 4 = Below Average, 5 = Poor

1. Please provide appropriate comments and ratings:

Attitude to independent study / self discipline / time management skills:

<input type="text"/>	<input type="text"/>
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Ability to relate to / show concern for others:

<input type="text"/>	<input type="text"/>
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Personal behaviour and maturity level (including alcohol and drug abuse):

<input type="text"/>	<input type="text"/>
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Self confidence / self reliance / adaptability to new situations:

<input type="text"/>	<input type="text"/>
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Academic ability:

<input type="text"/>	<input type="text"/>
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2. Concerns / special needs that we should be aware of so that appropriate support can be provided:

<input type="text"/>
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3. Anticipated overall outcome for Year 13 study in NCEA Level 3 or other qualifications (New Zealand schools only):

NCEA results:  Mostly Excellence  Mostly Merit  Mostly Achieved  other:

International Baccalaureate (IB):  Above 40  40–35  34–31  30–25  24–20

Cambridge International Examinations (CIE):  Mainly A Level  Mainly AS Level  Even split

UCAS Tarrif:  280 or above  279–250  249–210  209–170  169–130  129 or less

4. Applicant's suitability for tertiary accommodation:

Highly Recommended  Recommended  Recommended with Reservations  other:

5. General Comments:

<input type="text"/>
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6. Referee Name:	<input type="text"/>	Phone:	<input type="text"/>
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Position:	<input type="text"/>	Email:	<input type="text"/>
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School:	<input type="text"/>	Date:	<input type="text"/>
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This reference is being requested on the understanding that it will remain confidential to those concerned with considering applications for the type of accommodation specified by the applicant and those who may subsequently be entrusted with the applicant's pastoral care, and will not be used for any other purpose. The Official Information Act 1982 and the Privacy Act 1993 provide protections for evaluative material and the University will decline to release or allow access to such material when requested by other parties to the full extent authorised by those provisions.